

Area of Work	2008/09 Planned Days	Work Allocations		Actuals to 31/03/09	Status at 31/03/09
		Job No	Title		
CORE FINANCIAL SYSTEMS					
		07/0660	Housing Rents	1.7	✓
		07/0688	Income Tax & NI	1.3	✓
		07/0696	NNDR	0.1	✓
		07/0708	Income Management (Rents Direct Debits)	1.4	✓
		07/0709	Payroll 2007/08	10.8	✓
		07/0710	Ordering & Payments 2007/08	3.4	✓
		07/0711	Sundry Debtors 2007/08	2.8	✓
		07/0717	Income Management (Cultural Webstaff)	1.3	✓
		08/0739	Creditors 2008/09	3.9	⚠
		08/0746	Treasury Management	0.7	CFwd
		08/0752	Main Accounting	0.6	⚠
		08/0756	Debt Management	0.4	✗
ST Core Financial Systems	100			28.4	
CORE MANAGEMENT ARRANGEMENTS					
		07/0697	Performance Management	3.9	✓
		07/0701	Procurement & Contract Management	13.6	✓
		08/0703	Fraud & Corruption Arrangements	13.3	⚠
		07/0704	Partnership Arrangements	5.1	✓
		08/0736	Business Continuity Planning	24.2	✓
		08/0742	Risk Management	36.9	✓
		08/0721	National Fraud Initiative 2008/09	24.3	∞
		08/0757	Information Management	0.9	✗
		08/0761	Financial Management	4.4	⚠
ST Core Mgt Arrangements	125			126.6	
RISK BASED ASSURANCE WORK PROGRAMME					
		07/0676	Salt Ayre Sports Centre	12.6	✓
		07/0677	Cemeteries	0.1	✓
		07/0678	Insurances	0.1	✓
		07/0679	Markets	20.3	✓
		07/0682	Vehicles	3.1	✓
		08/0683	Storey Institute Project	5.7	✓
		08/0684	Civica Financials Project	4.2	✓
		08/0685	Electronic Document Management	6.7	✓
		08/0686	Sustainable Community Strategy Project	5.0	✓
		08/0714	Fair Pay Project	54.6	∞
		08/0723	Arts Development	19.6	⚠
		08/0724	Land Charges	12.7	✓
		08/0725	Members Expenses & Civic Functions	11.7	⚠
		08/0726	Children & Young People	0.4	CFwd
		08/0727	Public Health & Safety	10.3	✓
		08/0728	Enforcement	7.7	⚠
		08/0729	Street Cleansing	13.7	✓
		08/0730	Climate Change	15.5	⚠
		08/0732	Econ Dev Marketing & Promotions	8.7	✓
		08/0733	Planning For Floods	17.0	✓
		08/0737	Leisure Development	1.6	CFwd
		08/0738	Information Security	6.1	⚠
		08/0745	Elections Management	0.2	✗

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RISK BASED ASSURANCE WORK PROGRAMME (Cont'd)					
		08/0747	Council Housing Repairs & Maintenance (Procurement)	3.6	
		08/0748	Sickness Absence Management	1.9	CFwd
		08/0749	Cycling & Walking	10.3	
		08/0750	Academy Interfaces	3.5	
		08/0751	Parks & Open Spaces	2.3	
		08/0754	Modern.Gov System	7.7	
		08/0755	Contaminated Land	2.4	
		08/0758	Licensing & Enforcement - Caravan Sites	0.1	
		08/0759	Housing Standards	10.3	
		08/0763	External Funding Arrangements (ERDF)	2.3	
		08/0765	Income Management	1.7	
ST Risk Based Work	250			283.7	
FOLLOW UP REVIEWS	45			67.4	
ST - ASSURANCE WORK	520			506.1	
2. CONSULTANCY WORK					
Support Work (projects and other)					
		08/0633	Risk Management Steering Group	2.2	
		08/0591	Access To Services Focus Group	0.9	
		08/0693	Business Recovery Team	1.0	
		08/0695	Asset Management Working Group	1.8	
		08/0700	Corporate Governance Framework Development	5.1	
		08/0716	LAA Officer Group	0.5	
		08/0509	RIPA Monitoring	5.0	
		08/0735	Partnership Mapping & Evaluation	41.2	
		08/0740	Conditions of Service Procedures	2.6	
		08/0741	Whistleblowing Policy Review	2.6	
		08/0743	Procurement Group	1.5	
		08/0744	Money Laundering Policy Development	4.5	
		08/0753	Williamson Park - Financial Procedures	15.0	
ST Support Work	45			83.9	
Ad-Hoc Advice	60			61.8	
Efficiency & VfM	100			0.0	
ST - CONSULTANCY WORK	205			145.7	
3. OTHER					
Non Audit Duties	10	08/0392	Deputy s151 Duties	15.1	
		08/0760	Fair Pay - Pay Modelling	73.8	
ST - OTHER	10			88.9	
4. AUDIT MANAGEMENT	60			77.7	
5. CONTINGENCIES					
General Contingency	40				
Investigations	35			75.8	
ST - CONTINGENCIES	75			75.8	
TOTALS	870			894.2	

Key: Completed In Progress Not Yet Started Continuous or Multi-Year Activity
 CFwd Carried Forward to 2009/10 Plan Abandoned